BRANCH ANNUAL REPORT
2016-2017

BRANCH: _____ (RETURN TO FAYE SWEEZEY – faye.sweezey@nbta.ca
[Fax No.: 453-9795]

You are reminded that By-Law 5 states in part:

> ***"(e) In order to qualify for any grants from the Association, a branch shall hold a minimum of three meetings a year (an annual meeting between April 1 and May 31 each year with officers either elected at this meeting or elected by popular ballot prior to this meeting to assume their duties as of the following September 1st, at least one meeting during the fall term, and at least one meeting between January and April). Additional meetings or sub-meetings may be held as desired. A report of the meetings of the branches shall be forwarded to the Executive Director of the Association on forms provided on or before June 15 each year."***

Therefore, please complete the following:

1. **During the fall term, our branch held the following meeting(s):**

DATE		TIME	NUMBER PRESENT
September	. . . 2016	_____	_____
October	. . . 2016	_____	_____
November	. . . 2016	_____	_____
December	. . . 2016	_____	_____

2. **Our branch held a meeting(s) on:**

DATE		TIME	NUMBER PRESENT
January	. . . 2017	_____	_____
February	. . . 2017	_____	_____
March	. . . 2017	_____	_____

3. **The annual meeting of our branch was held:**

DATE		TIME	NUMBER PRESENT
April	. . . 2017	_____	_____
May	. . . 2017	_____	_____

I certify the information in this report is, to the best of my knowledge, correct as recorded in our minutes.

Branch Secretary: _____

Mailing Address: _____

Date: **June 1, 2017** _____