

Guidelines for Council Days

The school calendar currently identifies three (3) professional learning days for activities planned by teachers, for teachers. It is of utmost importance both to our profession and to maintain these days, that they be used for their intended purpose - professional growth.

Fall Council Days

1. Fall Council days which are Branch-Based, are compulsory for all staff. No alternate proposals are to be accepted for those days.
2. Fall council days which are School-Based are also mandatory.

Spring Council Days

For Spring Council days, all teachers are required to participate in professional learning and are urged to attend their Council conference.

All members of NBTA who pay dues do not pay a registration fee.

Free registration will be provided to student teachers who attend Council workshops.

Alternate Proposals

In the event that a teacher is unable to attend the spring council conference, an alternate proposal for an independent professional learning activity should be submitted to the School-Based Professional Learning Committee four (4) weeks prior to the council day. (Guidelines for School-Based PL Committees are outlined in NBTA Members' Handbook which can be found on the NBTA Website www.nbta.ca)

The proposal should clearly identify the **nature, location and duration** of the activity and the intended **impact** on the teacher's professional growth. NBTA Provincial Council Day Plan Form must be completed by all members to state their intentions.

Role of School-Based Professional Learning Committee

The School-Based PL Committee has the responsibility of accepting or rejecting alternate proposals based on these guidelines. Proposals which fall outside the guidelines may be forwarded to the Branch Professional Learning Chair who will confer with the Committee of PL Chairs from the district and/or the NBTA Staff Officer for Professional Learning.

The following activities are not considered professional learning; therefore, not acceptable as alternate proposals:

- a. course preparation
- b. marking
- c. classroom work
- d. student sessions
- e. co-curricular and extracurricular activities
- f. any work which is a required part of the teaching assignment

***No event/session should be organized by District/EECD staff or school-based administration on this day.**

It is the responsibility of every member of the NBTA to become involved and participate actively in available professional growth.



NBTA Provincial Council Day Plan for May _____, 20_____

Council Day has been established throughout New Brunswick for our NBTA Councils to hold provincial conferences. This is the one day of professional learning that is guaranteed to be about your individual learning. All teachers are expected to participate. In addition to the many scheduled sessions, the opportunity to confer with fellow professionals from throughout the province will be beneficial.

Please complete this form and return it to your school Professional Learning Committee representative, _____, prior to April 1st.

This form, once completed, will become a record of your attendance and professional commitment on Council Day. Should your plans change and you are absent on that day or any part thereof, you are responsible to notify your administrator and fill in the appropriate paperwork with your district office.

Option 1: Going to Council Day

Option 1:

Teacher's Name: _____

School: _____

I will be attending the Elementary Middle Level High School Council Conference Program in _____ *Location*.

Signature: _____

OR

Option 2: Unable to attend Council Day - Alternate Proposal

Option 2:

I am unable to attend one of the Council Day Programs; therefore, am applying to my school-based colleagues to be considered for an individual alternate learning plan for Council Day. Please indicate the nature, location and duration of your professional learning for the planned date(s).

What do you perceive to be the impact of this activity on your professional growth?

Signature: _____